

## **Installation Instructions for Loose-lay of Harlequin Floors**

**General:** Thoroughly sweep your sub floor to remove grit and dust before laying down your new Harlequin Floor. An excellent precaution is to follow this by wrapping a damp cloth around the broom. Before cutting and/or taping your floor, we always recommend that you unroll it and let it “relax” for at least 48 hours at room temperature (approximately 65° F [18° C] to remove the stretching tension which may result from the packing of the roll at our mill. If you need to make a preliminary cut to have enough space to “relax” your floor, leave an extra inch or two for every 25 feet in the unlikely case of shrinkage. This will be of particular importance if you will be cutting tight to walls or obstructions (like pillars). Then, after your floor has “relaxed”, you may make your final cut.

**Cutting:** If you are cutting a long roll into shorter lengths fully unroll it first and check the full length. Harlequin will not be responsible for discrepancies after the roll has been cut. Always keep the roll labels for the rare case that there may be some problem with the floor. Cutting your Harlequin floor is really very easy, so long as you proceed slowly and carefully. First, draw a straight pencil line across the flooring at the point you will be cutting. Use a straight edge to draw your line. Then, using a straight edge carefully cut the roll along the straight pencil line with a sharp craft or linoleum knife. Then the two pieces can easily be separated by hand.

**Taping the surface:** Taping the surface of your Harlequin floor is very simple. Lay the lengths of floor side by side (a gap of about one eighth inch is advisable in areas of high temperature fluctuations, such as on stage). Unroll a few inches of tape onto the join; smooth the tape with your hand and continue down the length of the seam. Use surface tape if any edges are exposed, as in a doorway or the middle of a large performance area.

If you have any questions regarding Harlequin floors, their installation and maintenance, please ask for Technical Service.

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